EASTHAM PUBLIC LIBRARY

TRUSTEES MEETING, December 10, 2016

1. CALL TO ORDER: The meeting was called to order at 9:00 a.m. in the new Library!!
2. PRESENT: Members: Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, Debra DeJonker-Berry

Guests: Aimee Eckman. Elizabeth Gawron, Debbie Abbott, Anna McMakin, Marianne Sinopoli, Sheila Vanderhoef, Russ Moehlich

1. MINUTES: The minutes of November 12, 2016 were approved.
2. FINANCIAL REPORTS: The Financial pages were looked at and discussed. Sheila is working on the As Built and towards the permanent Certificate of Occupancy. The temporary certificate is good for 90 days and was issued on November 14th.
3. DIRECTOR’S REPORT: The first movie has been held in the new library and some rooms have already been used for a book discussion and the knitting group. Karen is working on the Winter Music series and Fran’s story hours have been packed. Nauset Neighbors have requested the Meeting Room for February 13th for a simulcast with Atul Gawande from the Boston Public Library. The One Book One Town events this year will be around Gawande’s “Being Mortal “with programming scheduled around aging in place. John Clark will return on December 17th with the “A Child’s Christmas in Wales”. Cape Abilities has toured the Library and is offering to find tables for the rest rooms, install coat racks and help out with some other loose ends. We are very grateful to them. The Historical Society has been awarded the NEH preservation grant so the NEDCC will be coming to Eastham to provide workshops this winter. Deb has submitted the Action Plan to MBLC. She and Dave will work on the Town Report.
4. OLD BUSINESS:

Turnip Festival Update: Marianne Sinopoli reported on the very successful Turnip Festival held on November 19th. There were around 2500 attendees. A written summary was also provided.

Landscaping-Ponderosa Proposal: Dave will send a letter to Marianne and the Pond Committee with the Ponderosa proposal. The Trustees can meet with them if they wish. This is the proposal that will go before the Conservation Commission. Dave checked out the lighting from the Library from the other side of the pond and did not feel that the lights were intrusive. He will contact Mary Jane Gibson about removing two trees that are on the Gibson’s property and contact the Hurds about trees on the west side of the building.

Patron Letters: The letters to new patrons were reviewed. Hopefully they can be sent out after the first of the year to the people who have received library cards since the new Library opened.

Art Committee: The Art Committee moved some of the art materials stored at the Historical Society Schoolhouse back to the Library on December 3rd. A few pieces have been hung. There are three different hanging systems in the new building and Deb and the Committee are working to get them all up and running. The first exhibit will be by the Eastham Painters Guild in February. Hopefully the application to exhibit will go online in January.

Circulation Desks: January?

Punch List: The punch list is being worked on.

FF&E: Card table covers have been ordered. Some furniture has been moved around to protect light colored fabrics.

Piano: The piano is on its truck. The climate control system is working and will be monitored by Aimee Eckman. Thanks again to Linda and Jerry Gloo.

1. NEW BUSINESS:

Library Hours: Anna McMakin, a sophomore at Nauset High School, spoke to request that the Library be open more hours to accommodate the needs of students. She had already met with Deb and Deb had discussed this with the Town Administrators. The first change will be to be open until 6:00 p.m. on Wednesday evenings. Hopefully that will happen by the end of January. Opening on Sundays is another wish but there are many additional concerns to be addressed before that can happen. The Nauset Principal, Ed MacDonald has been contacted and will look into having one of the school busses stop at the Library if students wish to stop there.

Dedication Committee: Sharon reported on the first meeting of the Dedication Committee. A vote was taken to have the Dedication on Saturday, February 4, 2017 from 11:00 a.m. to 1:00 p.m. Activities are being planned for that day and for the week following. The CLAMS Legislative Breakfast will be held at the Library on Friday, February 10th.

Pond Access: Dave will write the Selectmen about public usage of Depot Pond and its effect on the library grounds. Sheila said that hours of usage could be posted-no swimming after a specific time.

Meeting Room: Applications for use of the Meeting Rooms in the Library will be set up on Eventkeeeper and sign ups will begin in January.

Library Closings: The Library will close at 1:00 p.m. on Saturday December 24, 2016 and on Saturday, December 31, 2016.

Other: There is a Library Tour by OuterCapeTV “Then and Now” and an article about the new library will appear soon in Cape Cod Magazine.

1. ELBFI: Elizabeth suggested that a Donor Recognition event maybe should be scheduled for February 3rd-before the Library Dedication. Mary will bring this suggestion back to ELBFI. There is a prototype of the Donor Wall for people to look at and make any necessary corrections. It was suggested that the names of the donors appear above the names of the Committee.
2. FRIENDS: The Friends have been setting up their Book sale in the VIS Room and they are doing a brisk business. They have scheduled hours for people to drop off their books with a Book Committee member there. The new tote bags are selling very well. They have purchased a Keurig and cups for the patrons to use and will soon be purchasing a rug for the VIS Room. There is a new Museum Pass for the Harvard Art Museums.
3. STAFF AND VOLUNTEERS: Mary suggested that the Trustees provide a thank you event (breakfast-luncheon) for the Staff as a thank you for all of their amazing work the past few years and in getting the new Library up and running. Deb will ask the staff about their preferences for when to hold this event.
4. PUBLIC COMMENTS: No additional comments.
5. NEXT MEETING: The Mass Memories Road Show will meet on Monday December 12th at 10:30 a.m. at Town Hall. There is a CPC meeting on the calendar for Monday December 19th at 8:00 a.m. at Town Hall. The Trustees will meet on Saturday January 7, 2017 at 9:00 a.m. at the Library.
6. ADJOURN: The meeting was adjourned at 11:25 a.m.

Respectfully submitted,

Norma Marcellino